DOT PROJECT

Background

DOT PROJECT is a cooperative which works with organisations and networks within the social sector. We support people and teams to understand their digital priorities, build their capabilities to use digital tools and develop services effectively.

DOT PROJECT is working with Comic Relief to deliver a support programme to grantees as part of funding received from the [Ministry of Justice](). This funding supports grantees with their core technology needs covering areas such as migrating to the cloud, deciding on case management or CRM systems, developing a robust IT and technology strategy and integrating internal systems.

We are looking for a Tech Mentor to support the delivery of this work from September - December 2021.

About the DOT PROJECT approach

DOT PROJECT is a cooperative of practitioners who support organisations across the social, public and education sector to be their digital best. We coach people and organisations to explore how they can harness their unique organisational fabric, their morale, their capabilities and strengths to harness the potential technology provides in order to thrive in a world that is constantly changing. DOT PROJECT is founded with a clear vision to support civil society with tech - through funder led programmes more so than direct support to charities - particularly contributing to systemic and strategic initiatives.

The type of work we are delivering through this programme is:

1. Tech discovery and audit workshops to understand what the existing situation is against the identified project needs submitted for funding.
2. Strategically identify organisation/technology goals
3. Mapping data journeys and needs
4. Identify and document requirements and mentor the organisation to evaluate solutions
5. Mentor organisations to select and onboard technology partners
6. Mentor organisations through stakeholder management
7. Mentor organisations to develop realistic roadmaps to reach short term and longer term goals
8. Creating/formalising a strategy and support model for IT and technology approaches

We are a remote network and all work is remote and online. The support programme is urgent with a priority to improve digital and remote capacity of grantees. We are looking for an individual comfortable with working in a fast-paced online environment.

Building strong relationships is core to the way we work at DOT PROJECT, we seek to establish a culture of trust so that the organisations we work with can share their challenges and concerns transparently. In this way we are able to match charities to the best fit support.

Key skills and experience

We are looking for an individual with specific experience in at least 4 - 5 of the following areas:

- Ability to rapidly build trust and confidence across teams and stakeholders using remote tools and techniques

- Experience of creating efficiencies within business processes through the use of technology tools and solutions
- Analysing business requirements of organisational departments to determine their technology needs
- IT Management within organisations - preferably prior experience within or working alongside charities
- Experience of Cloud platforms and technology and experience of overseeing Cloud migrations
- Data warehousing, architecture and networking experience
- Experience in building relationships with vendors and finding cost-efficient solutions
- Experience in IT governance and security
- Developing IT policies, procedures and best practices

Preferred experience:

- Experience of working with micro and small organisations
- Experience of working in the third sector/charity space

Remuneration

As a cooperative we work on a day rate basis, everyone is paid the same rate. The day rate we are offering is GBP 300.00.

We are looking for a Tech Mentor to support our work with grantees - this could be a time commitment of between 1 - 2.5 days a week (depending on the number of grantees you support) from 27th Sep - 17th Dec 2021. We expect additional mentoring support required from Jan - Mar, at this point we don't know exactly what time commitment this will be, it is likely to be 2 - 4 days a month.

Please note that you would need to be set up as a sole trader or Ltd company and would need to invoice us on a monthly basis at the end of each month. Our payment terms are 30 days.

How to get in touch

If you are interested please get in touch with cat@dotproject.coop and annie@dotproject.coop with a short summary of your experience. We will then be in touch to arrange a short conversation.